



Annual Report SC/ST Committee 2019-20

- **Meeting Overview and Scholarship Information:** The annual meeting commenced with a welcome from the chairman, who outlined the scholarships available. This included detailed discussions on scholarships specifically for SC/ST students from government, private, and institutional sources.
- **Objectives of Remedial Classes:** The goals of remedial classes were clarified, focusing on enhancing academic performance and addressing knowledge gaps to better support SC/ST students.
- **Encouraging Participation and Inclusivity:** Strategies were discussed to boost SC/ST student involvement in both academic and cultural activities, with a focus on fostering inclusivity.
- **Grievance Resolution Process:** The process for handling grievances was reviewed, detailing the steps involved and the expected timelines for responses.
- **Recap of Previous Meeting:** Key discussions and decisions from the last meeting were summarized, including action items and responsibilities assigned to members.
- **Education on Scholarships:** The committee stressed the importance of informing first-year students about the various scholarships available to them.
- **Scholarship Application Update:** An update was provided on the number of SC/ST scholarship applications submitted, accepted, and declined.
- **Academic Support Programs Review:** A review of existing academic support programs, such as tutoring and mentoring, was conducted, assessing their effectiveness and impact on SC/ST students.
- **Policies Supporting SC/ST Students:** An overview of current policies supporting SC/ST students was provided, covering admissions, scholarships, and academic support initiatives.

Ramesh

PRINCIPAL



CITY
ENGINEERING COLLEGE

Annual Report OBC Committee 2019-20

- **Education and Scholarship Schemes:** A comprehensive overview was provided on various education and scholarship schemes available for SC/ST students, detailing eligibility criteria, application processes, and benefits.
- **Employment Opportunities and Job Reservations:** Discussion focused on employment opportunities and job reservations specifically for SC/ST individuals, highlighting existing policies and potential improvements to enhance job accessibility.
- **Budget and Funding Allocations:** The budget and funding allocations for SC/ST support programs were reviewed, ensuring adequate resources are directed towards scholarships, academic support, and related initiatives.
- **Action Plan and Task Assignments:** An action plan was developed with specific task assignments for members, aimed at addressing key issues and implementing strategies discussed during the meeting.
- **Summary and Review of Previous Meeting:** The minutes and actions from the previous meeting were summarized, with a review of progress made and outcomes achieved based on previous decisions.
- **Update on Ongoing Scholarships:** An update was given on the status of ongoing scholarships, including follow-up actions required to address any issues or gaps in the scholarship process.
- **Detailed Scholarship Discussion:** A detailed discussion took place regarding the different types of scholarships available, including distinctions between government, private, and institutional offerings.
- **Scholarship Register Guidelines:** Guidelines for maintaining the scholarship register were outlined to ensure accurate recording of all scholarship details, including application statuses and award information.

Ramesh

PRINCIPAL



Annual report Minority Committee 2019-20

- **Scholarships for Minority Students:** A summary of the scholarships available for minority students for the current academic year was presented, outlining the types of scholarships, eligibility criteria, and application processes.
- **Update on Ongoing Initiatives:** Progress reports on initiatives supporting minority students were provided, including updates on mentorship programs and academic counseling services, highlighting their impact and areas for improvement.
- **Review of College Policies:** The committee reviewed current college policies affecting minority students, assessing their effectiveness and identifying potential areas for policy enhancement.
- **Grievances and Concerns:** Members were invited to report any grievances or concerns raised by minority students. No new grievances were submitted during the meeting.
- **Approval of Previous Meeting Minutes:** The minutes from the previous meeting were discussed and approved, confirming the accuracy of recorded discussions and decisions.
- **Encouraging Extracurricular Participation:** Emphasis was placed on promoting and facilitating minority student involvement in extracurricular activities, including clubs, sports, and cultural events, to enhance their overall college experience.
- **Monitoring and Assessment:** Mechanisms will be established to monitor the effectiveness of current initiatives and periodically assess their impact on minority students to ensure continuous improvement and support.

Ramesh

PRINCIPAL



CITY
ENGINEERING COLLEGE

Annual report Grievance Redressal committee 2019-20

- **Concerns Raised by Students:** Students expressed concerns about the cleanliness and hygiene of washroom facilities, noting issues such as inadequate supplies and infrequent cleaning. They also requested the installation of additional fans and lights in both the girls' and boys' washrooms to enhance comfort and visibility.
- **Review of Previous Meeting Outcomes:** The committee thoroughly reviewed the outcomes and action items from the last meeting, assessing progress and addressing any outstanding issues.
- **Lift Arrangement for Administration Block:** The discussion included the lift arrangement for the Administration block, focusing on its current status and potential improvements to better serve the needs of students and staff.
- **Invitation for Grievances:** Members were invited to raise any additional grievances or concerns. No new grievances were reported during this segment of the meeting.

PRINCIPAL



Annual Report College Internal Compliance Committee 2019-20

1. Overview

- This report outlines the key discussions and decisions made by the committee over the past year. It provides a summary of the roles and responsibilities assigned, the communication of committee member details, the methods established for receiving grievances, and the status of reported complaints.

2. Roles and Responsibilities

- The committee meticulously discussed and agreed upon the roles and responsibilities of each member. The detailed breakdown of these roles was accepted by all members, ensuring clarity in duties and expectations. This micro-detailed approach aims to enhance efficiency and accountability within the committee.

3. Communication of Committee Members

- A new list of committee members, including their contact numbers and email addresses, was prepared and will be circulated among students. This initiative is intended to provide a clear point of contact for students in case of any incidents or grievances. The list aims to improve accessibility and transparency.

4. Methods for Receiving Grievances

- The committee explored various methods for receiving and addressing grievances from students. These methods were discussed to ensure that students have multiple, effective channels for voicing concerns. The goal is to facilitate a smooth and responsive process for handling issues that may arise.

5. Complaint Status

- The Convener reported that no complaints were received during the reporting period. This indicates a positive environment and suggests that the existing grievance mechanisms are functioning effectively. However, the committee remains committed



CITY
ENGINEERING COLLEGE

to maintaining open channels for feedback and resolving any issues promptly should they arise.

6. Conclusion

- The committee's efforts this year have been focused on clearly defining roles, enhancing communication, and establishing robust methods for grievance redressal. The absence of reported complaints is a positive sign of the system's effectiveness, but the committee will continue to monitor and improve the processes to ensure ongoing success.

A handwritten signature in green ink, appearing to read 'Ramesh', is written above the title 'PRINCIPAL'.

PRINCIPAL



Annual Report Anti-Ragging Committee 2019-20

1. Overview

This report summarizes the committee's activities, measures taken to combat ragging, and the status of reported incidents over the past academic year. It highlights updates on regulatory compliance, disciplinary actions, and the effectiveness of implemented policies.

2. Compliance with AICTE Regulations

The college authority has stayed current with AICTE regulations regarding anti-ragging. The anti-ragging committee's constitution has been updated annually in accordance with these regulations, ensuring adherence to the latest guidelines and practices.

3. Measures Implemented

The college has enforced several measures through its disciplinary procedures to prevent and prohibit ragging. These measures include:

- **Enhanced Monitoring:** The Principal has urged committee members to keep a vigilant eye on student activities across the campus, including common areas such as the canteen. This proactive approach aims to prevent any potential ragging incidents before they occur.
- **Disciplinary Actions:** Strict disciplinary actions have been outlined to address any instances of ragging, reinforcing the college's zero-tolerance stance.

4. Complaints and Incident Status

No complaints related to ragging were received from students or staff during this session. This absence of complaints suggests a successful implementation of anti-ragging measures and a positive environment on campus.



5. Chairman's Address

In the concluding meeting, the Chairman commended the committee's efforts in preventing ragging and emphasized the importance of sustained vigilance. He urged all members to avoid complacency and to remain alert in their anti-ragging duties.

6. Policy Refinement and Updates

The convener presented several refined policies and practices:

- **Zero Tolerance Policy:** Ragging in any form is strictly prohibited, and immediate disciplinary action will be taken against those found guilty. This policy underscores the college's firm stance against ragging and its commitment to maintaining a safe environment.
- **Reporting Mechanism:** A confidential and accessible reporting system has been established. This system ensures anonymity and protection for students who report incidents of ragging, encouraging more students to come forward without fear of retaliation.
- **Orientation Sessions:** Interactive orientation sessions will be conducted during the induction week to educate new students about anti-ragging policies, reporting mechanisms, and available support systems. These sessions are designed to inform students about their rights and the procedures to follow if they encounter or witness ragging.

7. Conclusion

The committee's activities over the past year have effectively contributed to maintaining a ragging-free environment. The implementation of updated policies and procedures has been successful, as indicated by the lack of reported incidents. The committee will continue to uphold these measures and remain vigilant to ensure ongoing safety and compliance.

Ramesh

PRINCIPAL



CITY
ENGINEERING COLLEGE

Annual report Anti-Sexual Harassment committee 2019-20

- **Discussion on Harassment-Free Environment:** The committee conducted a thorough discussion on maintaining a work and educational environment free from sexual harassment, focusing on both active and preventive measures to prevent harassment.
- **Principal's Emphasis:** The Principal highlighted the importance of vigilance, fostering awareness, and maintaining open communication with students to prevent harassment on campus.
- **Meeting Conclusion:** The meeting was concluded as there were no complaints from students or staff.
- **Support for Female Students:** The Principal encouraged members to identify and support the strengths of female students and to provide counselling to enhance their talents.
- **Women's Day 2020 Planning:** The committee discussed plans for Women's Day 2020, with a tentative date 7th march 2020 and Sowmya Reddy considered as a potential guest speaker.
- **Cultural Programs:** The organization of cultural programs was recommended.
- **Reporting Harassment:** The Principal requested that any instances of harassment on campus be reported.
- **Education on Self-Protection:** The Principal emphasized the need to educate female students on protecting themselves from sexual harassment.

A handwritten signature in blue ink, appearing to read 'Ramesh'.

PRINCIPAL