Metric Number: 6.2.2 Institution implements E-governance in its operation

Annual e-governance report approved by the governing council/Board of Management/Syndicate Policy document on e-governance for the ACY 2023-24

41st Governing Council Meeting

Governing Council Members Present

10.06.2023

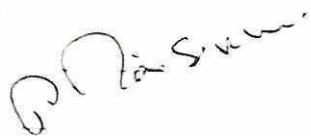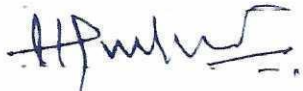| Sl. No.	Name of the Members	Designation	Signature
1	Dr. K R Paramahamsa	Chairman AMC - City Group	
2	Mrs. Geetha Paramahamsa	Vice-chairperson	Geethaparamahamsa
3	AICTE South West Region Palace Road, Bangalore	The Director	Absent
4	D.T.E., Govt of Karnataka	The Director	Absent
5	Mr. Vijaya Kumar K	VTU Nominee	Absent
6	Dr. H N Thippeswamy	Principal & Member Secretary CEC Bangalore	
7	Dr. P Rajashekar	Member, HOD Chemistry Dept CEC Bangalore	
8	Mr. Umeshappa H L Auditor	Member	
9	Mr. M K Suresh Industrialist	Member	
10	Mr. K Satish Hande Retd. Banker	Member	

City Engineering Colleg'
Kanakapura Road, Bangalore

41st GOVERNING COUNIL MEETING 2023-2024
AGENDA

SL No.	Subject Particulars
01/23	Confirmation of Minutes of last Governing Council Meeting held on 06.01.2023
	Information:
02/23	Result analysis and projected fresh admissions.
03/23	Marketing Strategy to improve fresh admissions.
04/23	Realignment of existing seat matrix within the sanctioned seats & surrendering of few seats to CET/KEA for the academic year 2023-24 .
05/23	Application submission for affiliation renewal along with a request to VTU & AICTE to sanction of MBA & MCA courses with 120 seats each(fresh).
06/23	Budget estimation and analysis of financial statements.
07/23	Conduction of University Examinations as per norms. Placement activities
	Ratification-Academic:
08/23	Purchases made during the year and analysis of projected estimation.
09/23	Outsourcing Soft Skill Training to final year students.
10/23	Approval of Appointment of new faculty members in place of resigned members and appointment of non-teaching staff since Computer connected course are full and new labs are being established & updated.
11/23	Approval for establishment of 4 new labs as per VTU circulars.
	Ratification of Civil works:
12/23	Establishment of full pledged Auditorium.
13/23	Remodelling of new washroom are with latest amenities & facilities.
	Approval:
14/23	To complete the remaining pending civil works
15/23	Approval sought for having renewed periodically the General Insurance covering College assets & transaction, students safety policy, staff accidental policy.
16/23	Approval sought for having purchased fixed assets inclusive of Computers and its peripherals.
17/23	Seeking approval for infrastructure improvement.

Dr. H.N. Thippeswamy,
Principal & Member Secretary

CITY
ENGINEERING COLLEGE
Affiliated to Visvesvaraya Technological University, Belagavi.
Recognised by Govt. of Karnataka, Approved by UGC, AICTE, New Delhi

NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

NAAC ACCREDITED

MINUTES OF THE 41ST GOVERNING COUNCIL MEETING HELD ON 10.06.2023

41st Governing Council Meeting was started by the Member Secretary Dr H.N Thippeswamy, Principal, at the scheduled time by inviting Hon. Chairman Dr.K.R.Paramahamsa and the members present. The quorum for the meeting existed and the meeting proceeded with the detailed discussion on the agenda.

Agenda No.41/1/23: The minutes of the last G.C. meeting was read out and the compliance made was confirmed to the Committee.

Agenda No.41/2/23: V.T.U. Semester Examination result is analyzed and presented by the principal. The Committee suggested to improve the quality by adopting suitable strategy. The principal assured to improve the result by adopting various strategies including taking special classes to the students who are week in particular engineering subjects.

Agenda No.41/3/23: The Principal expressed satisfaction in the improvement of admissions particularly connected in Engineering Courses with the computer technology and its emerging areas. He has expressed his concern about students not opting for traditional engineering courses like Mechanical & Civil in the past 3-4 years period. The Committee suggested several strategies in this regard.

Agenda No.41/4/23: The Principal explained the necessity of realignment of seat matrix by reducing 30 seats from Mechanical Engineering and increasing the same strength in Information Science Engineering. The Committee agreed for the same and given consent to apply for the concerned authorities.

Agenda No.41/5/23: Principal presented to the committee that the affiliation renewal process is being carried out with AICTE & VTU. Since there is a demand as well as infrastructure is abundantly available in the College for MBA & MCA courses, the affiliation renewal application submitted with a request to consider 120 seats each in the said two streams. The Committee expressed to follow up with the authorities concerned by replying in time to their scrutiny, if any.

Agenda No.41/6/23: The Principal presented a fair budget estimation for the academic year 2023-2024 after analyzing the department wise requirements, which is submitted to the Chairman for approval. The Committee suggested to have genuine requirements fulfilled to extend quality education.

Agenda No.41/7/23: The Principal explained the conduction of VTU examination as per norms and placement activities to the eligible students. The Committee suggested to improve the placement activities and to assist the students in their future career.

Agenda No.41/8/23: The purchase Committee proceedings and observations presented for ratification and the same is approved by the Committee for the purchases made during the year under report.

Agenda No.41/9/23: Outsourcing soft skill training and engaging a reputed Company in this regard is approved by the Committee.

Agenda No.41/10/23: The Committee ratified the appointment of faculty members in place of resigned members and fresh faculty members appointed as per the norms also ratified The Committee also ratified the appointment of non-teaching staff as per the requirements.

Agenda No.41/11/23: The Principal explained the necessity of establishing new labs as per the latest University guidelines and instructions. The Committee ratified the establishment of 4 labs and the connected expenditure incurred for the same.

Agenda No.41/12/23: The Committee fully satisfied with the establishment of full pledged Auditorium and ratified the connected expenditure.

Agenda No.41/13/23: The Committee expressed satisfaction for having remodeled the both boys & girls wash room area with modern amenities and facilities.

Agenda No.41/14/23: The Principal requested the Committee to consider the pending civil works and to incur the connected expenditure.

Agenda No.41/15/23: The Committee approved the periodical renewal of Insurance policies including Students Safety Package Insurance Policy and to incur the related expenditure of premium amount.

Agenda No.41/16/23: The Principal explained in brief the purchase/necessity of fixed assets, latest configured Computers and its peripherals. The Committee approved the same.

Agenda No.41/17/23: The Principal explained the requirement of remaining Infrastructure improvement and the Committee given the concurrence to fulfill the same.

PRINCIPAL
CITY ENGINEERING COLLEGE
Kanakapura Main Road, BANGALORE - 560 061

Certified Copy o the Resolution passed by the Governing Council of City Engineering College, Doddakallasandra, Kanakapura Road, Bangalore held on 10.06.2023.

PROPOSAL:

1.Approval for purchase made during the year including the Computers & its Peripherals, Library Books, Renewal of software of EC Department (Cadence University Standard & Bundle) and other departments, Interactive Int. Panel Smart Boards, EPSON & WZatco Projectors, Furniture & Fixtures 2 KVA UPS Batteries, C.C.T.V. Cameras & accessories, etc.

2.Approval for Departmental Budget for the academic year 2023-2024 .

3.Approval for establishing four labs as per the university recent circulars and syllabus.

4.Approval for the expenditure in establishing full pledged Auditorium and remodeling of boys & girls wash room/rest room.

5.Approval of the appointment of faculty members & staff members in place of resigned staff and fresh recruitment respectively.

6.Approval for the payment made & to be made to the Soft Skill Development Training Program.

7.Approval for the civil works to be completed connected with establishment of Chairman's room and compound wall to the playground area.

8.Approval for having applied for MBA & MCA Course with 120 seats each.

9.Dr.H.N.Thippeswamy rejoined to duty after availing long leave as Principal in place of Dr.Karunakara S , Officiating Principal be approved.

RESOLUTION:

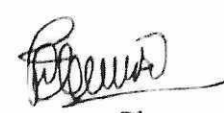It is Resolved in the meeting held on 10.06.2023 as follows: -

1.that the purchases made as cited above be approved,

2.that the Departmental yearly budget for the academic year be approved after discussion,

3.that the four new labs have been established as per VTU Syllabus be approved,

4.that the civil works carried out during the period be approved,

5.that the fresh appointment made in place of resigned staff members and additional staff appointed be approved,

6.that the payment made and to be made to Soft Skill Development program to the outsourced agencies be approved,

7.that the establishment of Chairman's Room and construction of compound wall for playground area be approved,

8.that the filing of fresh application to grant MBA & MCA Courses with 120 seats along with the renewal proposal of existing undergraduate engineering courses to the AICTE, V.T.U., Govt. of Karnataka, be approved,

9.that the rejoining of Dr.H.N. Thippeswamy as Principal and Head of the Civil Engineering Department in place of Dr.Karunakara S, HOD, Mechanical Engineering is approved.

For JAYANAGAR EDUCATION SOCIETY (R)

President / Secretary

42nd Governing Council Meeting
held on 08.01.2024
Governing Council Members Present

Sl. No.	Name of the members	Designation	Signature
1	Dr. K R Paramahamsa	Chairman AMC City Group	
2	Mrs. Geetha Paramahamsa	Vice-Chairperson	Geethaparamahamsa
3	the Director	AICTE Nominee	
4	the Director	DTE Nominee	
5	Mr. Vijaya Kumar K	VTU Nominee	
6	Dr. H N Thippeswamy	Principal & member, Secretary CEC Bangalore	8.1.2024
7	Dr. Narayana Swamy R	Vice Principal Member, CEC Bangalore	RN
8	Dr. P Rajashekar	Member, HOD chemistry Dept CEC Bangalore	
9	Mr. M K Suresh Industrialist	Member	
10	Mr. K Satish Hande Retd. Banker	Member	

City Engineering College,
Kanakapura Road, Bangalore.

42nd GOVERNING COUNIL MEETING 2024-2025
AGENDA

Sl.No	Subject Particulars
01/24	Confirmation of Minutes of last Governing Council Meeting held on 10 06 2023

Information:

02/24	Result analysis and projected fresh admissions.
03/24	Marketing Strategy to improve fresh admissions particularly recently sanctioned MBA & MCA Courses
04/24	Application submission for additional seats of existing Engineering U.G. Courses and applying for new U.G. Courses since sufficient labs space, class rooms are readily available in addition to the existing courses. Application has to be filed to Government of Karnataka, V.T.U., AICTE along with the renewal of affiliation for the year 2024-2025. Surrendering of few seats to CET/KEA for the academic year 2024-25 from COMEDK/Management category seats.
05/24	Budget estimation for the proposed new courses and analysis of financial statements.
06/24	Conduction of University Examinations as per norms and to improve the Placement activities.
07/24	To recruit faculty members for the additional courses to be introduced during the year and to meet the enhancement in seat matrix in the existing courses.
08/24	To apply & process of Re-accreditation of NAAC for Cycle-2.

Ratification-Academic:

09/24	Purchases made during the year and analysis of projected estimation.
10/24	Outsourcing Soft Skill Training to final year students.
11/24	Approval of Appointment of new faculty members in place of resigned members and appointment of non-teaching staff since Computer connected course are full and new labs are being established & updated.
12/24	Approval for establishment of 4 new labs as per VTU circulars.
13/24	Approval for appointment of Vice-Principal Dr.Narayana Swamy Ramaiah & his appointment as member of Governing Council Member.
14/24	**Ratification of Civil works:** Establishment of full pledged Mini Auditorium.

Approval:

15/24	To complete the remaining pending civil works
16/24	Approval sought for having renewed periodically the General Insurance covering College assets & transaction, students safety policy, staff accidental policy. Approval sought for having purchased fixed assets inclusive of Computers and its peripherals.
17/24	Seeking approval for infrastructure improvement.
18/24	Approval sought for newly formed Recruitment Committee, Infrastructure Development Committee, Function Organizing Committee, Student & Staff Welfare Committee.

Dr. H.N. Thippeswamy,
Principal & Member Secretary

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Affiliated to Visvesvaraya Technological University, Belagavi
Recognised by Govt. of Karnataka, Approved by UGC, AICTE, New Delhi

NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

NAAC ACCREDITED

MINUTES OF THE 42nd GOVERNING COUNCIL MEETING HELD ON 08.01.2024

42nd Governing Council Meeting was started by the Member Secretary Dr H N Thippeswamy, Principal, at the scheduled time by inviting Hon. Chairman Dr.K.R.Paramahamsa and the members present. The quorum for the meeting existed and the meeting proceeded with the detailed discussion on the agenda.

Agenda No.42/1/24: The minutes of the last G.C. meeting was read out and the compliance made was confirmed to the Committee.

Agenda No.42/2/24: V.T.U. Semester Examination result is analyzed and presented by the Principal. The Committee suggested to improve the quality by adopting suitable strategy. The Principal assured to improve the result by adopting various strategies including taking special classes to the students who are week in particular engineering subjects & slow learners.

Agenda No.42/3/24: The Principal expressed satisfaction in the improvement of admissions particularly connected in Engineering Courses with the computer technology and its emerging areas. He has expressed his concern about students not opting for traditional engineering courses like Mechanical & Civil in the past 4-5 years period. The Committee suggested several strategies in this regard. However, it is expressed that it is a cycle of market condition. Whereas, marketing is to be improved in connection with MBA & MCA courses with vigorous publicity and thanked the concerned authorities in sanction the above cited courses.

Agenda No.42/4/24: The Principal explained the need & necessity of increase in existing courses as well as applying for courses in new emerging areas since sufficient class rooms, labs, infrastructure are readily abundantly available. The Committee agreed for the same and given consent to apply for the concerned authorities such as AICTE, V. T.U., Govt. of Karnataka for the academic year 2024-25. The Committee also expressed to surrender few seats under COMEDK & Management Category to CET/KEA subject to availability of seats and demand. The Committee expressed to follow up with the authorities concerned by replying in time to their scrutiny, if any.

Agenda No.42/5/24: The Principal presented a fair budget estimation for the academic year 2023-2024 after analyzing the department wise requirements, which is submitted to the Chairman for approval. The Committee suggested to have genuine requirements fulfilled to extend quality education.

Agenda No.42/6/24: The Principal explained the conduction of VTU examination as per norms and placement activities to the eligible students. The Committee suggested to improve the placement activities and to assist the students in their future career. Outsourcing soft skill training and engaging a reputed Company in this regard is approved by the Committee.

PRINCIPAL
CITY ENGINEERING COLLEGE
BANGALORE 560 061

Agenda No.42/7/24: The Principal explained the necessity of recruiting new suitable faculty members for the applied new courses as well as for the enhancement in strength in the existing courses.

Agenda No.42/8/24: The Principal expressed the re-accreditation of NAAC for Cycle-2 necessity and procedure/formalities to be followed as well as to apply & process the same in time.

Agenda No.42/9/24: The purchase Committee proceedings and observations presented for ratification and the same is approved by the Committee for the purchases made during the year under report. Inter department audit also suggested in case of requirement.

Agenda No.42/10/24: Outsourcing soft skill training and engaging a reputed Company in this regard is approved by the Committee.

Agenda No.42/11/24: The Committee ratified the appointment of faculty members in place of resigned members and fresh faculty members and non-teaching staff appointment as per the norms/requirements also ratified.

Agenda No.42/12/24: The Principal explained the necessity of establishing new labs as per the latest University guidelines and instructions. The Committee ratified the establishment of 4 labs and the connected expenditure incurred for the same. The committee also approved for establishing new labs, if any.

Agenda No.42/13/24: The Committee approved the appointment of Vice-principal Dr. Narayana Swamy Ramaiah & his appointment as member of Governing Council Member.

Agenda No.42/14/24: The Committee expressed need of establishing mini auditorium for the benefit of students.

Agenda No.42/15/24: The Principal requested the Committee to consider the pending civil works and permission to incur the connected expenditure.

Agenda No.42/16/24: The Committee approved the periodical renewal of Insurance policies including Students Safety Package Insurance Policy and to incur the related expenditure of premium amount.

Agenda No.42/17/24: The Principal explained in brief the necessity of infrastructure improvement and purchase/necessity of fixed assets, latest configured Computers and its peripherals. The Committee approved the same.

Agenda No.42/18/24: The Principal explained the necessity of forming new Committees and its functioning for the overall growth of the institution.

PRINCIPAL
CITY ENGINEERING COLLEGE
Kanakapura Main Road BANGALORE - 560 061

Certified Copy of the Resolution passed by the Governing Council of City Engineering College,
Doddakallasandra, Kanakapura Road, Bangalore held on 08.01.2024.

PROPOSAL:

1. Approval for purchase made during the year including the Computers & its Peripherals, Library Books, Renewal of software of EC Department (Cadence University Standard), new equipment to Labs and other departments, Interactive Int. Panel Smart Boards, EPSON & WZatco Projectors, Furniture & Fixtures 2 KVA UPS Batteries, C.C.T.V. Cameras & accessories, etc.

2. Approval for Departmental Budget for the academic year 2024-2025.

3. Approval for establishing four labs as per the university recent circulars and syllabus.

4. Approval for the expenditure in establishing full pledged Mini Auditorium.

5. Approval of the appointment of faculty members & staff members in place of resigned staff and fresh recruitment respectively.

6. Approval for the payment made & to be made to the Soft Skill Development Training Program.

7. Approval for the civil works & infrastructure developmental work completed and to be completed.

8. Approval to apply to the concerned authorities for new engineering courses in emerging areas and enhancement in existing approved courses for the academic year 2024-2025.

9. Approval for appointing new faculty members and non-teaching staff, establishment of additional labs for the proposed courses and enhancement in existing seat matrix.

10. Approval for applying and processing of Re-accreditation of NAAC for Cycle-2 and to incur the connected expenditure.

11. Approval for appointing Dr. Narayana Swamy Ramaiah as Vice-Principal and G. C. Member.

For JAYANAGAR EDUCATION SOCIETY (R)

President   For JAYA

Secretary

RESOLUTION:

It is Resolved in the meeting held on 08.01.2024 as follows: -

1. that the purchases made as cited above be approved,
2. that the Departmental yearly budget for the academic year be approved after discussion,
3. that the four new labs have been established as per VTU Syllabus be approved,
4. that the civil works carried out during the period be approved,
5. that the fresh appointment made in place of resigned staff members and additional staff appointed be approved,
6. that the payment made and to be made to Soft Skill Development program to the outsourced agencies be approved,
7. that the payment made and to be made to civil works & infrastructure Developmental work be approved,
8. that the filing of fresh application to the concerned authorities to grant new courses in emerging arears and enhancement in seats in existing courses Courses with the renewal proposal of existing undergraduate engineering courses/p.g. courses to the AICTE, V.T.U., Govt. of Karnataka, be approved,
9. that the appointing suitable new faculty members and non-teaching staff, establishment of additional labs for the proposed new courses be approved,
10. Appllying and processing as well to pay the fees and other expenditure to be incurred in connection with Re-accreditation of NAAC for Cycle-2 be approved.
11. Appointing Dr. Narayana Swamy Ramaiah as Vice-principal and G. C. Member is approved.

For JAYAN....   ....CIETY (R)
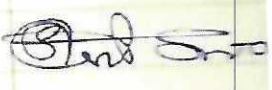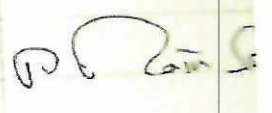
President / Secretary

For JAYA....

President / Secretary

43rd Governing Council Meeting
Held on 12-07-2024
Governing Council Members Present

SL. NO.	Name of the Members	Designation	Signature
1.	Dr. K R Paramahamsa	Chairman AMC- City Group	*(signed)*
2.	Mrs. Geetha Paramahamsa	Vice- chairperson	Geetha
3	The Director	AICTE Nominee	Absent
4	The Director	DTE Nominee	Absent
5.	Mr. Vijayakumar K	VTU Nominee	Absent
6.	Dr. S Karunakara	Principal & Member Secretary	S Kau...
7.	Dr. H. N. Thippeswamy	Member, HOD Civil Dept.	*(signed)*
8.	Dr. P. Rajashekar	Member, HOD Chemistry Dept. CEC Bangalore.	P Ram...
9.	Mr. M K Suresh, Industrialist	Member	*(signed)*
10.	Mr. K. Satish Hande Retd. Banker	Member	*(signed)*

CITY
ENGINEERING COLLEGE
Affiliated to Visvesvaraya Technological University, Belagavi.
Recognised by Govt. of Karnataka, Approved by UGC, AICTE, New Delhi.

NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

NAAC ACCRE

MINUTES OF THE 43rd GOVERNING COUNCIL MEETING HELD ON 12.07.2024

43nd Governing Council Meeting was started by the Member Secretary Dr.S.KARUNAKARA, Principal, at the scheduled time by inviting Hon. Chairman Dr.K.R.Paramahamsa and the members present. The quorum for the meeting existed and the meeting proceeded with the detailed discussion on the agenda.

Agenda No.43/1/24: The minutes of the last G.C. meeting held on 08.01.2024 was read out and the compliance made was confirmed to the Committee.

Agenda No.43/2/24: V.T.U. Semester Examination result is analyzed and presented by the Principal. The Committee suggested to improve the quality inclusive of employability by adopting suitable strategy. Principal assured to improve the result by adopting various strategies including taking special classes to the students who are weak in particular engineering subjects & slow learners.

Agenda No.43/3/24: The Principal expressed satisfaction in the improvement of admissions particularly connected in Engineering Courses with the computer technology and its emerging areas. He has expressed his concern about students not opting for traditional engineering courses like Mechanical & Civil in the past 4-5 years period. The Committee suggested several strategies in this regard. However, it is expressed that it is a cycle of market condition. Whereas, marketing is to be improved in connection with MBA & MCA courses with vigorous publicity and thanked the concerned authorities in sanctioning the above cited courses. Members felt that quality, placement activity & infrastructure plays important role in improving the admissions. The Committee given the consent for continuation of existing system of Internal audit and External audit system as well as continuation service of internal & external Auditors for the year 2024-25.

Agenda No.43/4/24: The Principal explained the need & necessity of increase in existing courses as well as applying for courses in new emerging areas since sufficient class rooms, labs, infrastructure are readily abundantly available. The Committee agreed for the same and given consent to apply for the concerned authorities such as AICTE, V. T.U., Govt. of Karnataka for the academic year 2024-25.

Agenda No.43/5/24: The Committee also expressed to surrender few seats under COMEDK & Management Category to CET/KEA subject to availability of seats and demand. The Committee expressed to follow up with the authorities concerned by replying in time to their scrutiny, if any.

Agenda No.43/6/24: The Principal presented a fair budget estimation for the academic year 2023-2024 after analyzing the department wise requirements, which is submitted to the Chairman for approval. The Committee suggested to have genuine requirements fulfilled to extend quality education.

Agenda No.43/7/24: The Principal explained the necessity of recruiting new suitable faculty members for the applied new courses as well as for the enhancement in strength in the existing courses.

PRINCIPAL
CITY ENGINEERING COLLEGE
BANGALORE

Agenda No.43/8/24: The Principal expressed the re-accreditation of NAAC for Cycle-2 necessity and procedure/formalities to be followed as well as to apply & process the same in time.

Agenda No.43/9/24: The purchase Committee proceedings and observations presented for ratification and the same is approved by the Committee for the purchases made during the period under report. Inter departmental audit also suggested in case of requirement.

Agenda No.43/10/24: Outsourcing soft skill training and engaging a reputed Company in this regard is approved by the Committee.

Agenda No.43/11/24: The Committee ratified the appointment of faculty members in place of resigned members and fresh faculty members and non-teaching staff appointment as per the norms/requirements also ratified.

Agenda No.43/12/24: The Principal explained the necessity of establishing new labs as per the latest University guidelines and instructions. The Committee ratified the establishment of new labs/upgradation of existing labs and the connected expenditure incurred for the same. The committee also approved for establishing new labs, if required in future also.

Agenda No.43/13/24: The Committee approved the reassigning of duties to Dr.H.N.Thippeswamy as HOD Civil Department and continuation as a member of Governing Council and approving the promotion of Dr.S.Karunakar as Principal & Head of the institution.

Agenda No.43/14/24: The Committee approved the acceptance of Resignation of Dr.Narayanaswamy Ramaiah as Vice principal & as a G.C.Member.

Agenda No.43/15/24: The Committee accepted and approved the Annual e-governance Report/ERP by incurring corresponding expenditure.

Agenda No.43/16/24: The Committee accepted the EOA received from AICTE & VTU and NOC from Government of Karnataka for the academic year 2024-25.

Agenda No.43/17/24: The Principal explained in brief about the necessity of establishing 6+2 class rooms with furniture & fixtures for the benefit of students, the necessity of infrastructure improvement and purchase/necessity of fixed assets, latest configured Computers and its peripherals. The Committee approved the same.

Agenda No.43/18/24: The committee accepted the proposed Civil works and instructed to speed up the work in progress.

Agenda No.43/19/24: The Committee approved the renewal of students' safety policy, general insurance of College fixed assets including fire, riot, civil commotion & money transaction as well as staff accidental insurance policy with hospitalization facility for the academic year/and or whenever the existing policies falls due.

Agenda No.43/20/24: The Committee approved the purchase of fixed assets inclusive of Computers & its peripherals, UPS & Batteries costing Rs.88.71 lakhs.

Agenda No.43/21/24: The Committee approved the infrastructural development activity for the benefit & convenience of the students, namely Skywalk facility, fire safety connected work, computer firewall installations, solar power generation facility. The committee also suggested to complete the work connected with rain water harvesting, windmill project at the earliest. The committee also approved the purchase of Library books, magazines, journals during the period.

Agenda No.43/22/24: The Principal explained the necessity of forming internal committees to monitor the rules under NEP by the University & AICTE.

PRINCIPAL
CITY ENGINEERING COLLEGE
Kanakapura Main Road, BANGALORE 560 061

Certified Copy of the Resolution passed by the Governing Council of City Engineering College, Doddakallasandra, Kanakapura Road, Bangalore held on 12.07.2024.

PROPOSAL:

1. Approval for purchase made during the year including the Computers & its Peripherals, Library Books, Renewal of software of EC Department, new equipment to Labs and other departments, Interactive Int. Panel Smart Boards, EPSON & WZatco Projectors, Furniture & Fixtures 2 KVA UPS Batteries, UPS, C.C.T.V. Cameras & accessories, etc.

2. Approval for Departmental Budget for the academic year 2024-2025 .

3. Approval for establishing labs as per the university recent circulars and syllabus and to incur the corresponding expenditure.

4. Approval for the expenditure in establishing full pledged 6+2 class rooms to meet the introduction of new courses and increase in intake of existing courses.

5. Approval of the appointment of faculty members & staff members in place of resigned staff and fresh recruitment respectively.

6. Approval for the payment made & to be made to the Soft Skill Development Training Program.

7. Approval for the civil works & infrastructure developmental work completed and to be completed including skywalk, solar panel for power generation, fire safety connected work expenditure, .

8. Approval for having applied to the concerned authorities for new engineering courses in emerging areas and enhancement in existing approved courses for the academic year 2024-2025.

9. Approval for appointing new faculty members and non-teaching staff since establishment of additional labs for the proposed courses in emerging areas and enhancement in existing seat matrix.

10. Approval for applying and processing of Re-accreditation of NAAC for Cycle-2 and to incur the connected expenditure.

11. Approval for reassigning Dr. H.N.Thippeswamy as HOD Civil Department and G. C. Member and approving the promotion of Dr. S.Karunakara as Principal & Head of the institution.

12. Approval for acceptance of resignation submitted by Dr.Narayanaswamy Ramaiah, Professor and Vice Principal.

13. Approval and acceptance of EOA from AICTE, VTU, Govt. of Karnataka and approval of annual e-governance report/ERP by incurring corresponding expenditure.

14. Approval for newly formed Committees as per latest instructions from AICTE/VTU/Govt.of Karnataka.

For JAYANAGAR EDUCATION SOCIETY (R)

President / Secretary
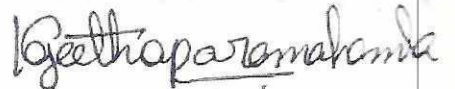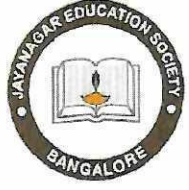
ಜಯನಗರ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆ (ರಿ)
Jayanagar Education Society (R)
ಸಂಖ್ಯೆ 27/2, 33ನೇ ಕ್ರಾಸ್, 2ನೇ ಮುಖ್ಯ ರಸ್ತೆ, 7ನೇ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು – 560 070. 080-2664 9277

No. 27/2, 33ʳᵈ Cross, 2ⁿᵈ Main Road, 7ʰ Block, Jayanagar, Bangalore - 560 070.   080-2664 9277
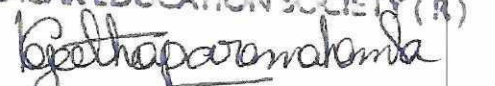
RESOLUTION:

It is Resolved in the meeting held on 12.07.2024 as follows: -

1. that the purchases made as cited above be approved,
2. that the Departmental yearly budget for the academic year be approved after discussion,
3. that the four new labs have been established as per VTU Syllabus be approved,
4. that the civil works carried out during the period by establishing 6+2 class rooms approved,
5. that the fresh appointment made in place of resigned staff members and additional staff appointed be approved,
6. that the payment made and to be made to Soft Skill Development program to the outsourced agencies be approved,
7. that the payment made and to be made to infrastructure Developmental work be approved,
8. that the filing of fresh application to the concerned authorities to grant new courses in emerging arears and enhancement in seats in existing courses Courses with the renewal proposal of existing undergraduate engineering courses/p.g. courses to the AICTE, V.T.U., Govt. of Karnataka, be approved,
9. that the appointing suitable new faculty members and non-teaching staff, establishment of additional labs for the proposed new courses be approved,
10. Appllying and processing as well to pay the fees and other expenditure incurred to be incurred in connection with Re-accreditation of NAAC for Cycle-2 be approved.
11. the approval for reassigning duties to Dr.H.N.Thippeswamy as HOD, Civil Department, and promoting Dr.S.Karunakara as Principal and Head of the institution.
12. approving the acceptance of resignation of Dr.Naryanaswamy Ramiah, Professor and Vice Principal.
13. accepting the EOA received from AICTE, V.T.U., Govt. of Karnataka and approving the e-governance report/ERP and the expenditure incurred therein.
14. approving the newly formed committees as per the instructions of AICTE, VTU, Government of Karnataka.

For JAYANAGAR EDUCATION SOCIETY (R)

President / Secretary

For JAYANAGAR EDUCATION SOCIETY (R)

President / Secretary

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e - GOVERNANCE POLICY

Introduction

E-Governance in education involves using ICT to streamline administrative and academic processes. It enhances communication, transparency, and service delivery by digitizing functions like admissions, academic records, and online learning, aiming to improve governance and the overall educational experience.

Objectives

- **Enhanced Efficiency:** Streamlining tasks like admissions, fee payment, course registration, and exam management to minimize delays and speed up processes.

- **Transparency:** Guaranteeing open decision-making by providing students, faculty, staff, and parents with easy access to information on policies, procedures, academic schedules, and results.

- **Improved Service Delivery:** Enhancing services for students and staff through online portals for grievances, feedback, and support, leading to higher satisfaction.

- **Cost Reduction:** Lowering administrative expenses by cutting down onpaperwork, reducing manual data entry, and optimizing resource allocation via digital platforms.

- **Data Security and Privacy:** Protecting student and institutional data through strong IT infrastructure, encryption, and adherence to data protection regulations.

- **Effective Decision Making:** Enabling informed decisions with real-time analytics and reporting tools that offer insights into academic performance, resource use, and trends.

- **Stakeholder Engagement:** Boosting involvement of students, faculty, alumni, and industry partners through interactive platforms for communication, collaboration, and knowledge sharing.

- **Academic Excellence:** Enhancing teaching and learning by supporting online platforms, digital libraries, and virtual classrooms.

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Sustainability: Promoting environmental sustainability by reducing paper usageand implementing digital workflows for administrative tasks.

Compliance and Accountability: Ensuring adherence to regulatory requirements and institutional policies while strengthening accountability through audit trails and digital signatures. Achieving these goals demands a strategic approach, committed leadership, thorough training for stakeholders, and ongoing assessment and improvement of e-governance initiatives.

Scope

The policy will apply to all internal and external stakeholders of CEC, as well as its various departments, including Forums, MoUs, Partnerships, Joint Ventures, and Chapters of any Professional bodies.

Policy

- CEC's e-Governance Policy aligns with its ICT Policy, aiming to streamline operations like Admissions, Academics, Administration, Examinations, Accounts, Library, and HR by implementing e-governance.

- Policy focuses on developing user-friendly ERP solutions to automate institutional functions, ensuring transparency, accountability, and efficiency. Authenticated and validated information from the ERP will be the primary source of institutional data, accessible anytime and anywhere.

- e-governance will provide a unified framework for seamless interoperability between systems, reducing administrative delays, and empowering students, faculty, and parents to participate in governance and decision-making processes.

- e-Governance will support the Green Campus Policy by minimizing the use of paper, printer ink, and other resources.

- e-Governance will automate services, making information about all aspects of the Institute's operations easily accessible to all stakeholders, regardless of geographic location or language barriers.

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e-Governance Domains:

a. Use of e-Governance in Administration

The responsibilities include creating and managing departments, courses, and branches, as well as establishing user levels with specific access rights for various modules and mapping users to these levels. Key tasks also involve backing up and restoring data, tracking staff logins, and resetting passwords. Additionally, handling complaints and suggestions from students and staff, setting the academic calendar, and posting news and events for user notice. Responsibilities extend to uploading student data to the college website, maintaining the college diary, assigning device IDs for attendance tracking, and ensuring data backup and restoration.

b. Use of e-Governance in Academics

The faculty enters attendance and marks, analyze student data, and view profiles on a single screen. It supports teaching plan analysis, resource uploads, and integrates with attendance capturing devices. Faculty can communicate with students via messages and assignments, receive student feedback, and issue attendance shortage notices to parents. It also manages time tables, academic projects, faculty registers, workload, adjustments, circulars, disciplinary actions, performance assessments, and certificate issuance. Additionally, it handles extra classes and student promotion and detention.

c. Use of e-Governance in Admission Process

The process involves importing student data from an Excel sheet, which includes the admission register, caste and sub-caste information, and tracking certificates that students need to submit. Additionally, it generates 10-digit roll numbers for each student and organizes students into sections. Reports are also generated as part of this process.

d. Use of e-Governance in Examinations

The responsibilities include managing the seating arrangement for external exams, entering and uploading marks for both external and internal exams, and analyzing and generating reports on these marks. Additionally, progress reports and attendance reminders are handled, alongside tracking supplementary and detained students. Invigilation charges for staff are also administered, and comprehensive reports are prepared.

e. Use of e-Governance in Correspondence

The maintenance and procurement of equipment and consumables, which involves managing indents to the central stores. Addressing issues within the department is

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crucial for smooth operations, as is overseeing purchases and receipts. Regularly updating and monitoring stocks ensures availability of necessary materials. Finally, generating and reviewing reports provides a comprehensive overview of the lab's operational status and needs.

f. Use of e-Governance for Staff

Messages among staff members include groups and individual members. SMS communications are used to update parents, staff, and students about various matters. This system handles important notifications such as marks, attendance, and fee dues, which are sent to parents via SMS. Additionally, it facilitates printing parent's addresses and enables correspondence through email or letters with parents. During admissions, bulk SMS messages are sent to parents and students to streamline communication.

g. Use of e-Governance for Students

Students can view their attendance, marks, and fee information, and provide feedback on faculty members. The system allows you to search for books in the library, reserve them, and access resources like notes and e-books. You will also receive personal messages from the Head of Department or faculty, stay updated with circulars, and access alumni information.

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