



# CITY ENGINEERING COLLEGE

Approved by AICTE New Delhi & Affiliated by VTU, Belagavi

Accredited by NAAC with B+ grade

Doddakallasandra, Off Kanakapura Main Road,  
Next to Gokulam Apartment, Bangalore - 560 062.



Ref. No: CEC/IQAC/MOM/ACY2023-24/OR/04

Minutes of the meeting of the IQAC core committee

Date and Time: 29.06.2024 at 3.00PM

Venue: Board Room, City Engineering College, Bengaluru.

## ATTENDEES

SL NO	NAME	DESIGNATION	SIGNATURE
1	DR. S KARUNAKARA	PRINCIPAL, CEC	
2	DR. SOWMYA NAIK P T	HOD, CSE IQAC COORDINATOR	
3	DR. B SAKTHIVEL	HOD, ISE NAAC COORDINATOR	
4	DR. THIPPESWAMY H N	HOD, CIVIL	
5	DR. S VAGDEVI	HOD, AI&ML	
6	MR. MALLIKARJUNA G S	HOD, ECE	
7	DR. JYOTHI P	HOD, MATHEMATICS	
8	DR. RAJESH	HOD, MBA	
9	DR. PUJA SHASHI	HOD, MCA	

## AGENDA:

- Reconstituted IQAC committee and internal NAAC Team.
- Preparation of quality reports for NAAC Cycle II
- Research and developments
- Effective implementation of feedback mechanism at department and college level.
- Discussion on new programs BBA/BCA/Allied programs of CSE and existing programs approval
- Collaboration with Industries
- Placement training and enhancement of placement by core sector companies

1. The meeting was chaired by Dr. Karunakara S, principal, greeted all the members of IQAC and started meeting as per the agenda.



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2. Reconstituted IQAC core committee and NAAC internal team introduced as per the direction of IQAC Chairperson, letter dated: 14/06/2024
3. Preparation of quality reports for NAAC Cycle II  
In this regard, all the initiatives have been put into action. Accordingly, the internal NAAC committee formed. The IQAC coordinator informed the NAAC coordinator, criterion heads and members to maintain separate file/folders for each of the templates provided by the IQAC office. The supporting documents are to be provided to the IQAC office in PDF format and also maintain one hard copy for future official usage.
4. Research and developments  
From the IQAC quality initiatives, the total number of ATAL FDPs conducted: 02, patents:19, total number of book chapters:14 and total number of journal publications: 67, one inhouse conference conducted in the academic year 2023-2024.
5. Effective implementation of feedback mechanism at department and college level.
  - i. To analyses and to strengthen department impacts
    - SWOC analysis implemented
    - Motivated faculty members to attend FPDs in IIT/NITK/IISC
6. Discussion on new programs BBA/BCA/Allied programs of CSE and existing programs approval
  - Discussion of 1st year admission process
  - Infrastructure requirements for new courses
  - Requirement for furniture and almirah
  - Discussion on faculty requirements for new courses.
  - Requirements for CCTV, projector for new classrooms and laboratories
7. Collaboration with Industries
  - i. To increase the number of Collaboration with Industries and to implement add on courses to build industry academia into curriculum.
  - ii. A planned visit was made for the postgraduate course (MCA). On 2nd May 2024, they visited the SOFTWARE TECHNOLOGY PARK OF INDIA (Under the Ministry of Electronics and Information Technology, Govt of India)
8. Enhancing placement by organizations in the core trade.  
The various aspects of campus placement for City Engineering College graduating students are handled by the training and placement unit. Pre-placement seminars, interviews, group discussions, and so on are scheduled. Relatively few students are found to be put in core domains. It's important to concentrate on core sector industries rather than relying too heavily on it. The team in charge of assessing NAAC programs has observed that there are quite relatively few placement opportunities in core fields for non-IT programs. It may be necessary to take the necessary steps to increase output in terms of placements in core domains. Increasing participation is also necessary for postgraduate student placement.





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Introduction of new internal NAAC team and its composition as follows:

Sl No.	Name of the Coordinator	Designation	Criterion
1	DR. B SAKTHIVEL	HOD, ISE NAAC COORDINATOR,	CRITERIA 2: TEACHING LEARNING AND EVALUATION
2	DR. SUNITHA N	PROF, CHEMISTRY	CRITERIA 1: CURRICULAR ASPECTS
3	DR. AMBIKA P R	PROF, CSE	CRITERIA 3: RESEARCH, INNOVATIONS AND EXTENSIONS
4	MR. MALLIKARJUNA G S	HOD, ECE	CRITERIA 4: INFRASTRUCTURE AND LEARNING RESOURCES
5	DR. RAJESH	HOD, MBA	CRITERIA 5: STUDENT SUPPORT AND PROGRESSION
6	DR.S. VAGDEVI DR. PUJA SHASHI	HOD, AI&ML HOD, MCA	CRITERIA 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT
7	DR. JYOTHI P	HOD, MATHEMATICS	CRITERIA 7: INSTITUTIONAL VALUES AND BEST PRACTICES



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Fig 1: IQAC Meeting Held on 29<sup>th</sup> June 2024

  
IQAC COORDINATOR

  
PRINCIPAL  
PRINCIPAL  
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Ref. No: CEC/IQAC/MOM/ACY2023-24/OR/02

Minutes of the meeting of the IQAC core committee

Date and Time: 08.01.2024 at 3.00PM

Venue: Board Room, City Engineering College, Bengaluru.

## ATTENDEES

Sl No.	Name	Department	Signature
1	DR. THIPPESWAMY H N	PRINCIPAL	
2	DR. SOWMYA NAIK	HOD, CSE EXECUTIVE OFFICER	
3	DR. JYOTHI.P	HOD MATHS IQAC COORDINATOR	
4	MR. MALLIKARJUNA G S	HOD, ECE	
5	DR. SHALINI PRASAD	PROF, ECE NAAC COORDINATOR	
6	MRS.AMBIKA P R	PROF, CSE	
7	MRS. LAXMI M C	Head Criterion 7	
8	MRS. SWETHA	PROF, CSE	

## AGENDA:

- To discuss progress of Criterion 7
- Presentation on Criterion 6 & 7
- Consolidated data of 5 years to be presented.
- Academic issues
- Induction program planning for MBA/MCA

1. The principal DR. Thippeswamy greeted all the members of IQAC and started the meeting as per agenda.
2. 1<sup>st</sup> discussion on the progress of 5 years data collection as per the Qn matrix
3. NAAC document preparation training & presentation was given by Prof. Ambika madam.
4. Academic issues about class rooms, laboratories, library books, computer requirements were discussed.
5. MBA/MCA Induction program is planned on 15th February 2024.





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Fig 1: IQAC Meeting Held on 8<sup>th</sup> January 2024

*Tyeta*  
IQAC COORDINATOR

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Ref. No: CEC/IQAC/MOM/ACY2023-24/OR/01

Minutes of the meeting of the IQAC core committee

Date and Time: 02.05.2023 at 11.00AM

Venue: Board Room, City Engineering College, Bengaluru.

## ATTENDEES

Sl No.	Name	Department	Signature
1	DR. THIPPESWAMY H N	PRINCIPAL	
2	DR. JYOTHI.P	VICE PRINCIPAL HOD, MATHEMATICS IQAC COORDINATOR	
3	DR. SOWMYA NAIK P T	HOD, CSE EXECUTIVE OFFICER	
4	MR. NANDISH A C	HOD, ISE	
5	MR. MALLIKARJUNA G S	HOD, ECE	
6	DR. S VAGDEVI	HOD, AI & ML	
7	DR. RAJASEKHAR P	HOD, CHEMISTRY	
8	DR. SHALINI PRASAD	PROF, ECE NAAC Coordinator	
9	DR. S KARUNAKARA	HOD, ME	
10	DR. SUJATHA K	HOD, PHYSICS	

## AGENDA

- Review of resolution made in the last meeting held.
- Graduation Day.
- College day
- VTU Circular Regarding Exam, SA, IA marks
- 1<sup>st</sup> CIE of 6<sup>th</sup> semester
- VTU Theory Exam on 6<sup>th</sup> May 2023





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1. Principal DR. Thippeswamy greeted all the members of IQAC and started the meeting as per agenda announced earlier. Last meeting resolutions were Graduation Day college day arrangements, management visit to the Campus, Attender re allotment of duty, Faculty negligent in exam duty, Hods steps for collecting fees. Casual leave application form 2 continues days will be sent to corporate office, Staff not to use a mobile in an exam hall and to wear ID cards within campus.
2. Principal mention about this circular from VTU regarding exam applications form filling of 8<sup>th</sup> semester, Shortage of attendance of 8<sup>th</sup> semester, entry of CIE marks of 1<sup>st</sup> semester, entry of AICET activity points etc.,
3. The first CIE for 6<sup>th</sup> semester will be conducted on 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> MAY 2023.
4. The theory exam of VTU will be conducted on 6<sup>th</sup> MAY 2023 - Prof. Mallikarjuna G S will be the internal DCS on that day.



Fig 1: IQAC Meeting Held on 2<sup>nd</sup> May 2023

*Iyetti*  
IQAC COORDINATOR

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## Action Taken Report of IQAC Meeting Held on 29<sup>th</sup> June 2024

Sl No	Points discussed	Resolution	Action Taken	Status
01	Reconstituted IQAC Committee and formation of NAAC internal team	Introduction of reconstituted IQAC committee and formation of NAAC criteria heads and members to prepare the quality reports for NAAC cycle -II.	New IQAC committee introduced, NAAC internal team formed accordingly and work assigned.	Ongoing
02	Research and developments	From the IQAC quality initiatives.	The total number of ATAL FDPs conducted: 02, patents:19, total number of book chapters:14 and total number of journal publications: 67, one inhouse conference conducted.	Completed
03	Effective implementation of feedback mechanism at department and college level.	To analyze and to strengthen department impacts	-SWOC analysis implemented -Motivated faculty members to attend work shop/FDPs in IIT/IISC/NIT	Completed
04	New programs BBA/BCA/Allied programs of CSE and existing programs	To start programs with quality measures	• Infrastructure requirements for new courses • Requirement for furniture and almirah • Discussion on faculty requirements for new courses • Requirements for CCTV, projector for new classrooms and laboratories collected and forwarded to concerned department.	Completed



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05	Collaboration with Industries	To increase the number of Collaboration with Industries and to implement add on courses to build industry academia into curriculum.	-Instructed placement and training officer to increase a greater number of MOUs to implement add on courses. -A planned visit was made for the postgraduate course (MCA). On 2 <sup>nd</sup> May 2024, they visited the <b>SOFTWARE TECHNOLOGY PARK OF INDIA</b> (Under the Ministry of Electronics and Information Technology, Govt of India)	Completed
06	Placement training and enhancement of Placement by Core Sector Companies	All the student should participate to improve, develop essential skills (Communication presentation skills as well as their technical and soft skills) knowledge to prepare for their future career	Discussion pertaining to placement training of students is done in detail and feedback collect from all the HODs for improvement.	Completed

*Jyoti*  
IQAC COORDINATOR

*SkarLax*  
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## Action Taken Report of IQAC Meeting Held on 8<sup>th</sup> January 2024

Sl No	Points discussed	Resolution	Action Taken	Status
1	Criterion 7& 6	Discussion of criterion 6 & 7	NAAC document preparation training & presentation was given by Prof.Ambika madam	Completed
2	Consolidated data of 5 years to be presented on 25 <sup>th</sup> January 2024	All the faculty should get the data of 5 years	Criterion head collected relevant data.	Completed
3	Academic Issues	Enhancing quality of class rooms, labs and library	Proposal for servicing, purchasing of lab equipment's, LCD projectors for class rooms and requirements of text books collected from each department and submitted to funding committee.	Completed
4	Induction Program	All the MBA & MCA students should participate.	Planned on 15 <sup>th</sup> February 2024 to engage the institutional policies, process, practices, culture and values, make a student comfortable to new environment.	Ongoing

  
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## Action Taken Report of IQAC Meeting Held on 2<sup>nd</sup> May 2023

Sl No	Points discussed	Resolution	Action Taken	Status
1	Graduation Day College Day	Different committee formation for the smooth functioning of Graduation Day	Committees formed accordingly.	Completed
2	VTU Circular Regarding Exam, SA, IA marks	All the students should fill exam application form.	All the students filled exam application form.	Completed
3	1 <sup>st</sup> CIE of 6 <sup>th</sup> semester	Tentative dates Given for 1 <sup>st</sup> IA	Test dates are scheduled on 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> of May 2023	Completed
4	VTU Theory Exam on 6 <sup>th</sup> May 2023	Allotment of Internal DCS	Internal DCS allotted for smooth conduction of theory exam	Ongoing

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