



CITY ENGINEERING COLLEGE

Approved by AICTE New Delhi & Affiliated by VTU, Belagavi
Doddakallasandra, Off Kanakapura Main Road,
Next to Gokulam Apartment, Bangalore - 560 062.



COLLEGE INTERNAL COMPLAINT COMMITTEE

Ref No: CEC/IQAC/CICC/ACY 2024-2025/OR/01

CIRCULAR

DATE: 03/07/2024

The internal Complaint committee meeting is scheduled on 04/07/2024 at 3.00 PM in the Principal's office.

Agenda: 1) Planning activities for the ACY 2024-2025
2) If any complaints received

The following members are requested to attend the scheduled meeting

Sl. No.	Name and Designation	Position in CICC	Gender	Mobile Number & e-mail ID	Official Number
1	Dr. Jyothi P, Professor & HOD, Dept. of Mathematics	Chairperson	Female	9448336498 hod.maths@cityengineeringcollege.ac.in	08022560315
2	Dr. S Karunakara, Principal	Member	Male	9844065414 hodmech@cityengineeringcollege.ac.in	08022560315
3	Dr. Sowmya Naik P. T. EO, Professor & HOD, Dept. Of CSE	Member	Female	9902889898 sowmyacec@cityengineeringcollege.ac.in	08022560315
4	Dr. K. Sujatha Professor & HOD, Dept. of Physics	Member	Female	9342516201 hod.physics@cityengineeringcollege.ac.in	08022560315
5	Dr. Shalini Prasad, Associate Professor, Dept, of ECE	Member	Female	9449445388 shaliniprasad5@gmail.com	08022560315
6	Dr. Narayana Swamy Ramaiah Vice Principal & IQAC Coordinator	Member	Male	9886424319 viceprincipal@cityengineeringcollege.ac.in	08022560315
7	Dr. P. Rajashekar, Professor & HOD, Department Of Chemistry	Member	Male	9242892734 hodchemistry@cityengineeringcollege.ac.in	08022560315
8	Mr. Mallikarjuna G S, Assistant Professor & HOD, De t. of EC	Member	Male	9980133030 hodece@cityengineeringcollege.ac.in	08022560315



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9	Mrs. Vani G Pujar Office Assistant, Administration Office	Member Secretary (Non Teaching)	Female	9481704702 vanimunakal@gmail .com	08022560315
10	Ms. Hitha Lab Instructor, Dept, of CSE De t.	Member (Non Teaching)	Female	9741773722 hithaswamy@gmail. com	08022560315
11	Ms. MANOGNA P (First Year)	Student Member	Female	6366774535 manognapachar@g mail.com	08022560315
12	Ms. Chinmaya L- ICE21CS027 (Third Year)	Student Member	Female	6361443062 Ichinmayi03@gmail. com	08022560315
13	Ms. Kokila K R ICE20A1004 (4th Year)	Student Member	Female	9743271144 ammukoki2002@g mail.com	08022560315
14	Ms. Kamala Iswar Program Officer and Counsellor Bangalore Medical Services Trust.	Member (NGO)	Female	8217079725 msp@bmsindia.org	


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Copy to:

- 1) IQAC
- 2) Principal




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Record of meeting, Subject, Agenda, Attendance, Action Taken Report, Minutes

Subject: College Internal Complaint Committee Meeting

Meeting No.	01	Date: 04-07-2024	Time	3.00 PM
Participants				
Agenda Points	1.	Planning activities for the ACY 2024-2025		
	2.	If any complaints received		

Members Present:

Sl. No.	Name and Designation	Position in CICC	Gender	Mobile Number & e-mail ID	Official Number
1	Dr. Jyothi P, Professor & HOD, Dept. of Mathematics	Presiding Officer	Female	9448336498 hod.maths@cityengi neeringcollege.ac.in	08022560315
2	Dr. S Karunakar, Principal	Member	Male	9844065414 hodmech@cityengin ceeringcollege.ac.in	08022560315
3	Dr. Sowmya Naik P. T. EO, Professor & HOD, Dept. Of CSE	Member	Female	9902889898 sowmyacec@cityen gineeringcollege.ac. in	08022560315
4	Dr. K. Sujatha Professor & HOD, Dept. of Physics	Member	Female	9342516201 hod.physics@cityen gineeringcollege.ac. in	08022560315
5	Dr. Shalini Prasad, Associate Professor, Dept, of ECE	Member	Female	9449445388 shaliniprasad5@gm ail.com	08022560315
6	Dr. Narayana Swamy Ramaiah Vice Principal & IQAC Coordinator	Member	Male	9886424319 viceprincipal@city engineeringcollege.ac. in	08022560315
7	Dr. P. Rajashekar, Professor & HOD, Department Of Chemistry	Member	Male	9242892734 hodchemistry@city engineeringcollege.a c.in	08022560315



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12	Ms. Chinmayi L- ICE21CS027 (Third Year)	Student Member	Female	6361443062 Ichinmayi03@gmail. com	08022560315
13	Ms Kokila K R ICE20A1004 (4th Year)	Student Member	Female	9743271144 ammukoki2002@g mail.com	08022560315
14	Ms. Kamala Iswar Program Officer and Counsellor Bangalore Medical Services Trust.	Member (NGO)	Female	8217079725 msp@bmstindia.org	

Minutes of Meeting

- 1) The chairperson greeted all the committee members
- 2) The committee planned for the activities to be conducted like gender equality and gender sensitization for the ACY 2024-2025
- 3) The convener informed that no complaints were received.
- 4) The meeting concluded by thanking all members.



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ACTION TAKEN REPORT (ATR)

Sl. No.	Grievance	Action Taken
1	Plan activities for the ACY 2024-2025	The gender equality is planned after the semester exams
2		No complaints recieved


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