



# CITY ENGINEERING COLLEGE(CEC), Bengaluru-62

## MINUTES OF MEETING: MINORITY CELL

**SUBJECT: MINORITY CELL**

**Date:** 04/03/2024 **Time:** 4 PM to 5 PM

**PARTICIPANTS:** Principal, Vice Principal and Members

- AGENDA POINTS**
1. Reconstitution of MINORITY CELL
  2. To discuss benefits for OBC students
  3. Follow and assist students to apply for scholarships
  4. Mentorship Programs, Internships and Career Development

5.

### ATTENDANCE (Members Present)

S.No	Name	Department	Signature
1.	Dr. S Karunakara	Principal/ Chairman	
2.	Dr. Narayana Swamy Ramaiah	Vice-Principal/CS	
3.	Mrs. Hina Nazneen	Professor/CSE/Member	
4.	Mr. Gangappa B Demannavar	Professor/CSE/Member	
5.	Mrs. Vani	Office Staff/Member	
6.	Mr. Shiva Swami	Office Staff/Member Secretary	
7.	Dr. Mohd Mathenulla	Placement Officer/Convener	
<b>Student Members</b>			
8.	Ayesha Kaleem	CSE (5th semester)/Member	
9.	Hastaath Khan	CSE (5th semester)/Member	
10.	Mohd Faiz Alam	CSE (5th semester)/Member	
11.	Mohd Jalaluddin	CSE (5th semester)/Member	

### MINUTES OF MEETING:

1. At the outset chairman of the committee welcomed all the members.
2. Follow up of scholarships for Minority students.
3. Maintenance of scholarship register was discussed.
4. Principal asked members to assist the minority students whenever required.
5. Opportunities in Mentorship, Internships and career development for minority students. was addressed by placement officer Dr. Mathenulla.
6. Meeting concluded by thanking all the members.

Principal



**OFFICE ORDER**

As per the SC and ST (Prevention of atrocities) Act, 1989, No.33 of 1989, dated 11.09.1989) and requirements AICTE regarding formation of Minority Committee at our Institute.

The Cell will take care of Minority students with respect to

- Scholarships - their distribution to the beneficiaries on time.
- Solve any problems occurred during their educational career.
- Making arrangements for sending statistical information required by University/Government authorities.
- Any issues relating to discrimination experienced by the students in the College.
- Students, especially belonging to Minority, if they have any issues on the above, may register their complaint either in the cell office.

The below Committee will meet once in a month and review all the complaints received and take/suggest remedial measures. Students are hereby requested to lodge a complaint with committee coordinator if there is any discrimination based on social origin.

S.No	Name	Department	Signature
1.	Dr. S Karunakara	Principal/ Chairman	<i>[Signature]</i>
2.	Dr. Narayana Swamy Ramaiah	Vice-Principal/CS	<i>[Signature]</i>
3.	Mrs. Hina Nazneen	Professor/CSE/Member	<i>[Signature]</i>
4.	Mr. Gangappa B Demannavar	Professor/CSE/Member	<i>[Signature]</i>
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<b>Student Members</b>			
8.	Ayesha Kaleem	CSE (5th semester)/Member	<i>[Signature]</i>
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11.	Mohd Jalaluddin	CSE (5th semester)/Member	<i>[Signature]</i>

*[Signature]*  
**PRINCIPAL**

Copy To:

1. All the members concerned
2. College and Department notice boards
3. All the department HOD's
4. Host on website
5. PA to Chairman, Corporate office