



CITY ENGINEERING COLLEGE

Approved by AICTE New Delhi & Affiliated by VTU, Belagavi
Doddakallasandra, Off Kanakapura Main Road,
Next to Gokulam Apartment, Bangalore - 560 062.



STUDENT GRIEVANCE REDRESSAL COMMITTEE

Ref No: CEC/IQAC/SGRC/ACY 2024-2025/OR/01

CIRCULAR

DATE: 26/06/2024

The Student Grievance redressal cell meeting is scheduled on 27/06/2024 in the principal's office at 3.15 PM.

Agenda

- 1) Lights on the staircase in C block are not functional.
- 2) Extra water cans to be kept in C Block 3rd and 4th floors.
- 3) Any other grievance received

The following members are requested to attend the scheduled meeting.

Si No	Name	Department	Post	Signature
1	Dr. S Karunakara	Principal	Chairman	<i>S Karunakara</i>
2	Prof. C K Subbaraya,	Registrar, Adichunchanagiri University, B G Nagar, Nagamangala	Ombudsman	
3	Mr. Mallikarjuna G S	HOD, ECE	Member Secretary	<i>G. S. Mallikarjuna</i>
4	Dr. Vagdevi S	Professor & HOD, AIML	Member	<i>Vagdevi S</i>
5	Ms. Archana Bhat	CSE	Member	<i>Archana Bhat</i>
6	Mr. Satish Hande	Administrative Officer	Member	<i>Satish Hande</i>

Typtini
CONVENER



S Karunakara
PRINCIPAL
PRINCIPAL
CITY ENGINEERING COLLEGE
Kanakapura Main Road, BANGALORE - 560 061

Copy to:

- 1) IQAC
- 2) Principal



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Record of meeting, Subject, Agenda, Attendance, Action Taken Report, Minutes

Subject: Student Grievance Redressal Committee Meeting

Meeting No.	01	Date: 27-06-2024	Time	3.15 PM
Participants				
Agenda	1.	The lights on the staircase in C block is not functional.		
	2.	Extra water cans to be kept in C Block 3 rd and 4 th floors		
	3.	Any other grievance received		

Members Present

Si No	Name	Department	Post	Signature
1	Dr. S Karunakara	Principal	Chairman	
2	Prof. C K Subbaraya,	Registrar, Adichunchanagiri University, B G Nagar, Nagamangala	Ombudsman	
3	Mr. Mallikarjuna G S	HOD, ECE	Member Secretary	
4	Dr. Vagdevi S	Professor & HOD, AIML	Member	
5	Ms. Archana Bhat	CSE	Member	
6	Mr. Satish Hande	Administrative Officer	Member	

Minutes Of Meeting

- 1) The convener informed that students had many requests that the lights on the staircase in C block are not functional. The committee decided to install new lights.
- 2) The convener informed us there were requests from students to place extra water cans on C block floors and the principal instructed that extra cans be kept in the C block floors.
- 3) No other grievances were received.
- 4) The meeting concluded by thanking all the members



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Action Taken Report

Si No	Grievance	Action Taken
1	Lights not functional on the staircase in C block	It was decided to install new lights on the staircase in C block
2	Extra water cans are to be kept in floors of C block	Attendees were instructed to keep extra water cans on each floor of C block
3		No other grievances were received

Tyathri
Convener



Skandan
Principal
PRINCIPAL
CITY ENGINEERING COLLEGE
Kanakapura Main Road, BANGALORE - 560 061

Copy to:

- 1) IQAC
- 2) Principal